



**MAIN LIBRARY**  
700 South Otsego Ave.  
Gaylord, MI 49735  
989-732-5841  
Fax: 989-732-9401

**JOHANNESBURG BRANCH**  
10900 East M-32  
Johannesburg, MI 49751  
989-732-3928  
Fax: 989-731-3365

**VANDERBILT BRANCH**  
8170 Mill Street  
Vanderbilt, MI 49795  
989-983-3600  
Fax: 989-983-3105

**Read.  
Learn.  
Grow.**

## AGENDA

OTSEGO COUNTY LIBRARY BOARD OF TRUSTEES  
TUESDAY, NOVEMBER 18, 2025 AT 8 A.M.

### Virtually Via Zoom

Time: November 18, 2025 at 08:00 AM Eastern Time (US and Canada):  
Join Zoom Meeting

<https://us02web.zoom.us/j/84255634319>

Meeting ID: 842 5563 4319

OR CALL 1-305-224-1968 • Meeting ID: 842 5563 4319

The Otsego County Library enriches lives by fostering lifelong learning, being a champion for reading, igniting imaginations, and ensuring access to information and ideas for all members of our community.

- |             |  |               |
|-------------|--|---------------|
| <b>8:00</b> | <b>Call to order</b>                               |               |
| <b>8:00</b> | <b>Review and approval of agenda</b>               | <b>Motion</b> |
| <b>8:05</b> | <b>Approval of September 16, 2025 minutes</b>      | <b>Motion</b> |
|             | <b>Approval of October 21, 2025 minutes</b>        | <b>Motion</b> |
| <b>8:10</b> | <b>Library as Early Voting Site- Suzy DeFeyter</b> |               |
| <b>8:20</b> | <b>Bills to be approved</b>                        | <b>Motion</b> |
| <b>8:25</b> | <b>Director's Report</b>                           |               |
|             | *Review financial reports                          |               |
|             | *Review Director's written report                  |               |
| <b>8:35</b> | <b>Old Business</b>                                |               |
|             | *Building update (Main Library)                    |               |
|             | *Anonymous \$100,000 donation                      |               |
|             | *Library of Things policy                          | <b>Motion</b> |
|             | *Notary services and policy                        | <b>Motion</b> |
| <b>8:45</b> | <b>New Business</b>                                |               |
|             | *Amended 2025 Budget                               | <b>Motion</b> |
|             | *2026 Board of Trustees Meeting Schedule           | <b>Motion</b> |
|             | *2026 Holiday Closing Schedule                     | <b>Motion</b> |
| <b>8:50</b> | <b>Trustee and Liaison Comments</b>                |               |
| <b>8:55</b> | <b>Public comment</b>                              |               |
| <b>9:00</b> | <b>Adjournment</b>                                 |               |